

How to Order a Radiology Report

Step 1:

Go to www.idtscans.com and choose **Request a Radiology Report** from our homepage.

The screenshot shows the IDT website homepage. The logo is in the top left. The main heading is "www.idtscans.com" with navigation links: Home | About Us | Services | Support | Knowledge Base | Contact Us. The main content area features a large image of a dental professional using a scanner on a patient. Overlaid on this image is a menu with the following options: REFORMAT AN EXISTING SCAN, REQUEST A RADIOLOGY REPORT (highlighted with a red border), REQUEST A NEW DENTAL CT SCAN, IMPLANT SIMULATION, MODELS, GUIDES, and UPLOAD YOUR FILE NOW. Below the menu is a dark banner with the text "Choose a scanning site in the UK or Ireland".

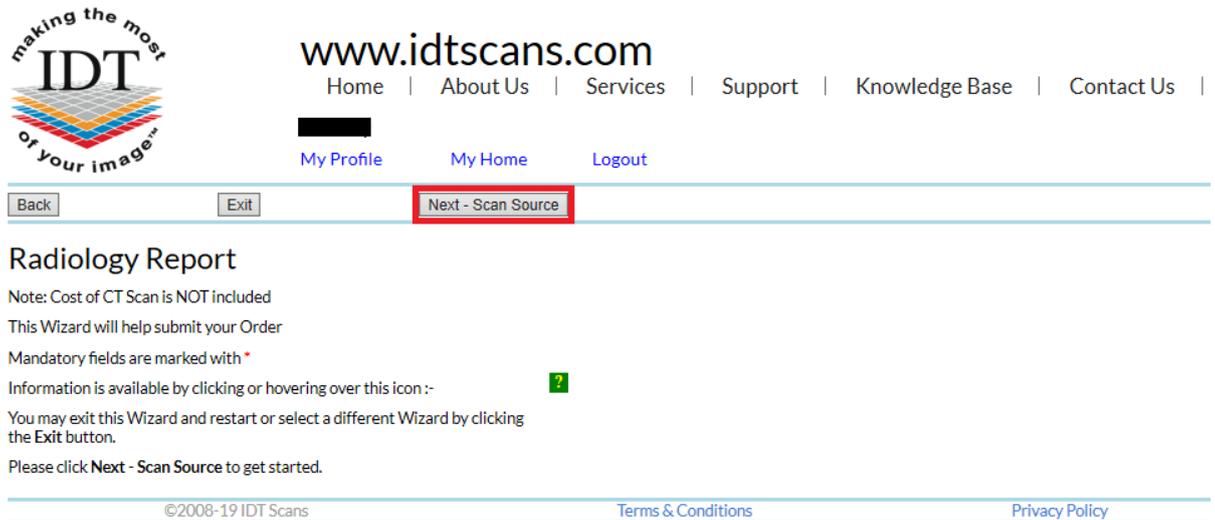
Step 2:

Log in to your account. Please **Register** if you haven't already done so.

The screenshot shows the IDT User Area login page. The logo is in the top left. The main heading is "www.idtscans.com" with navigation links: Home | About Us | Services | Support | Knowledge Base | Contact Us. The main content area is titled "IDT User Area" and contains the text "Please Login or Register to continue." Below this are two input fields: "User ID (Email address):" and "User Password:". A "Login" button is highlighted with a red border. Below the button are links for "Forgot your password?", "Register", and "Contact Us". The footer contains the text "©2008-17 IDT Scans", "Terms & Conditions", and "Privacy Policy".

Step 3:

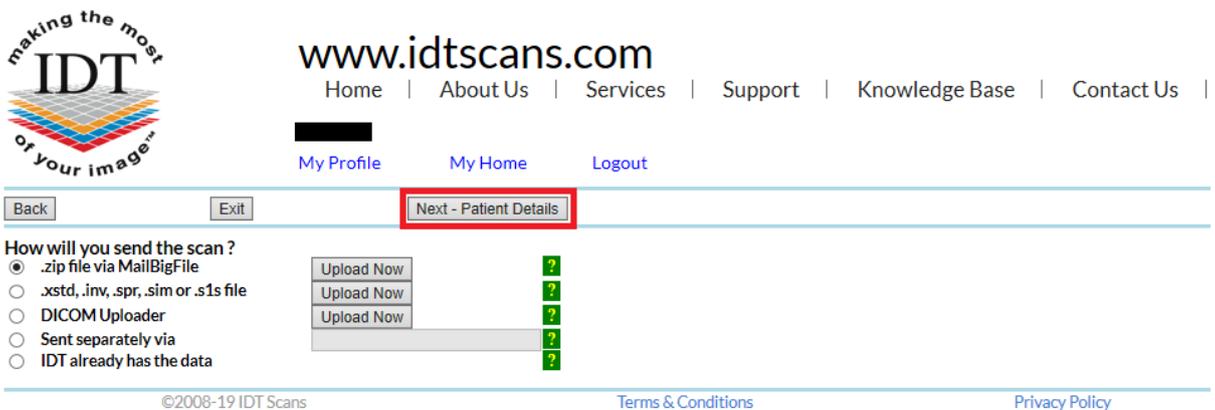
Choose **Next – Scan Source**



The screenshot shows the IDT website interface. At the top left is the IDT logo with the tagline "making the most of your image". To the right is the website URL "www.idtscans.com" and a navigation menu with links for Home, About Us, Services, Support, Knowledge Base, and Contact Us. Below the navigation menu are links for My Profile, My Home, and Logout. A navigation bar contains three buttons: Back, Exit, and Next - Scan Source. The "Next - Scan Source" button is highlighted with a red rectangular border. Below the navigation bar is the heading "Radiology Report" followed by several lines of text providing instructions and a note about CT scan costs. At the bottom of the page is a footer with copyright information and links to Terms & Conditions and Privacy Policy.

Step 4:

Decide how you would like to send your data to IDT



The screenshot shows the IDT website interface. At the top left is the IDT logo with the tagline "making the most of your image". To the right is the website URL "www.idtscans.com" and a navigation menu with links for Home, About Us, Services, Support, Knowledge Base, and Contact Us. Below the navigation menu are links for My Profile, My Home, and Logout. A navigation bar contains three buttons: Back, Exit, and Next - Patient Details. The "Next - Patient Details" button is highlighted with a red rectangular border. Below the navigation bar is the heading "How will you send the scan ?" followed by a list of radio button options: ".zip file via MailBigFile", ".xstd, .inv, .spr, .sim or .s1s file", "DICOM Uploader", "Sent separately via", and "IDT already has the data". To the right of these options are three "Upload Now" buttons, each with a green question mark icon. At the bottom of the page is a footer with copyright information and links to Terms & Conditions and Privacy Policy.

Example

Select the option most suited to you (.zip is the most frequently used) and select 'Click Here'. Then choose the file you wish to send to IDT Scans.

If you have a single file, you can send it by itself.

If you have multiple files in a folder, please right-click (with the Right mouse button) on the folder, and select 'Send to compressed (zipped) folder'. This will create a single .zip file which you can attach and send.



Mail a Big File to idtscans.com

In **Secure Mode**

- 1 Attach Files** *(maximum file size 2GB)*
- 2 Your Email Address**
- Message**
- 3**

NOTE:

Your file may take a few minutes to upload; however, you can continue with your order while you wait.

Step 5:

Please complete all sections marked with an *



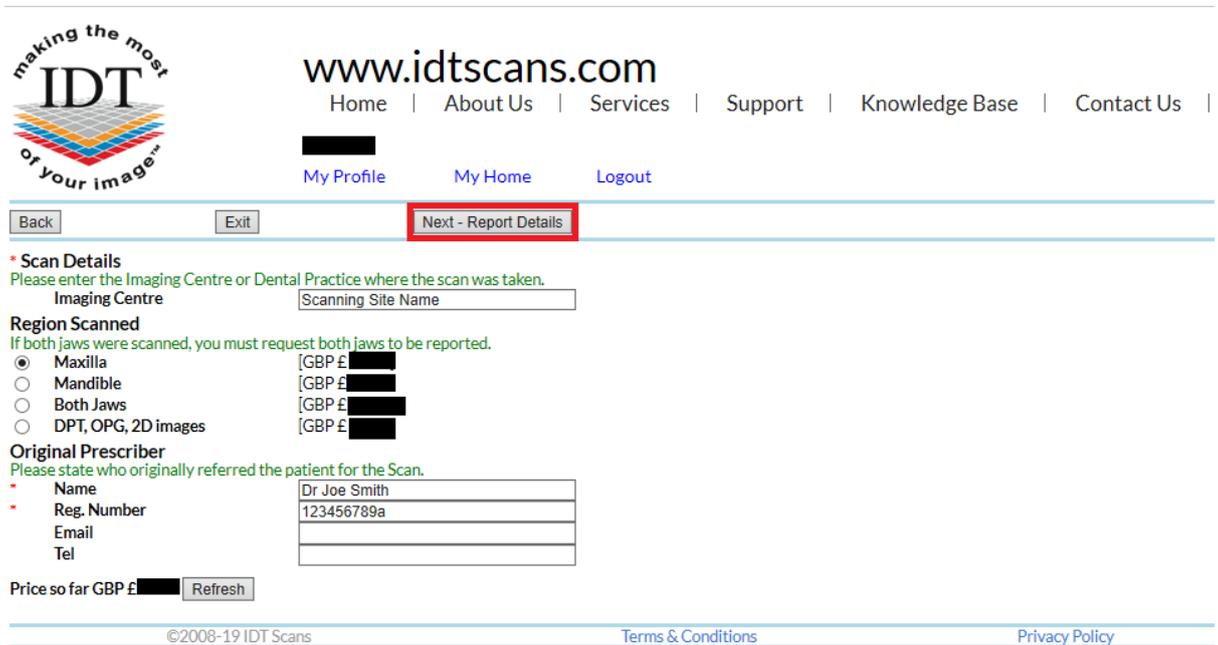
Patient Details

- Title
- First Name
- Last Name
- Date of Birth
- Sex Male Female
- Patient ID ?
- Address
- Tel 1
- Tel 2
- Tel 3
- Email ?

Step 6:

Please confirm the scan details. The Radiologist will examine all the images for pathology or normal variations, therefore, if maxilla and mandible were both scanned, you must select **“Both Jaws”**.

If both jaws were scanned, you must request both jaws to be reported.



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My Profile My Home Logout

Back Exit **Next - Report Details**

*** Scan Details**
Please enter the Imaging Centre or Dental Practice where the scan was taken.
Imaging Centre

Region Scanned
If both jaws were scanned, you must request both jaws to be reported.

- Maxilla [GBP £ █████]
- Mandible [GBP £ █████]
- Both Jaws [GBP £ █████]
- DPT, OPG, 2D images [GBP £ █████]

Original Prescriber
Please state who originally referred the patient for the Scan.

- Name
- Reg. Number
- Email
- Tel

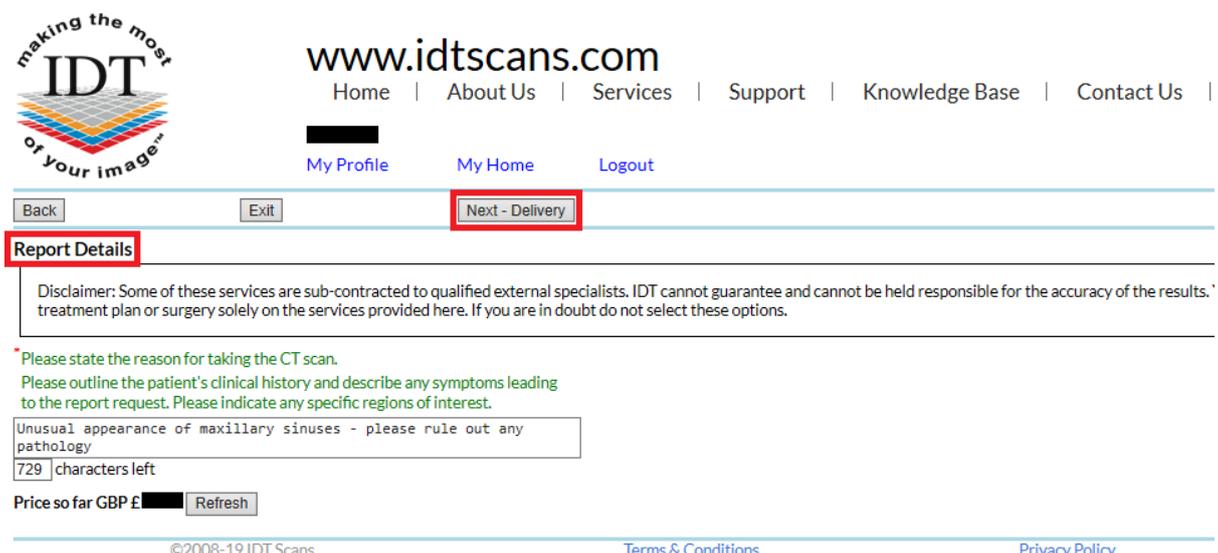
Price so far GBP £ █████ Refresh

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Step 7:

Under **Report Details** please provide at least the following information:

1. The clinical reason for taking the CT or CBCT scan
2. A brief clinical history (please state any symptoms such as pain or swelling)
3. Any specific regions of interest (e.g. unexplained radio-lucency on previous PA or DPT)



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Back Exit **Next - Delivery**

Report Details

Disclaimer: Some of these services are sub-contracted to qualified external specialists. IDT cannot guarantee and cannot be held responsible for the accuracy of the results, treatment plan or surgery solely on the services provided here. If you are in doubt do not select these options.

*** Please state the reason for taking the CT scan.**
Please outline the patient's clinical history and describe any symptoms leading to the report request. Please indicate any specific regions of interest.

Unusual appearance of maxillary sinuses - please rule out any pathology

729 characters left

Price so far GBP £ █████ Refresh

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Step 8:

Choose how you would like to receive the Report. Please also select the Date you would like the Report back.

Express Service (< 3 working days) will incur an extra charge.

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IDT
of your image™

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Back Exit **Next - Order Summary**

Delivery Method

<input checked="" type="radio"/> MailBigFile	[Included in Price]	?
<input type="radio"/> sFTP	[Included in Price]	?
<input type="radio"/> USB Stick	[add GBP £ █████]	?
<input type="radio"/> CD	[add GBP £ █████]	?

Delivery Schedule
By Close of Business on:

13 Dec 2019
More than 3 working days

Deliver To

My Email ██████████

Other Email ██████████ [GBP £ █████]

Notes to IDT

800 characters left

Price so far GBP £ █████ Refresh

Step 9:

This page shows you a summary of your order. You can edit your order by clicking **Back**.

When you are satisfied that everything is correct, please tick the boxes and click **Next – Payment**.

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of your image™

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My Profile My Home Logout

Back Exit **Next - Payment**

Please review your order carefully - Click "Back" to change it.

Radiology Report Order

Patient Details

Name Ms Jo Bloggs
Address
Date of birth 01-Sep-1963
Sex female
Tel 1

Clinical History

Unusual appearance of maxillary sinuses - please rule out any pathology

Scan Details

Imaging Centre Scanning Site Name
Region Maxilla
Prescriber Dr. Joe Smith
Reg. Number 123456789a
Submitted by ZIP via MailBigFile

Delivery

Deliver via MailBigFile
Deliver to ██████████
Results due 13-Dec-2019 by Close of Business
Schedule Standard Processing

I have reviewed this order and confirm that it is correct

I have read and agree to abide by IDT Scans [Terms & Conditions](#)

Price so far GBP £ █████ Refresh

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Step 10:

Please choose the relevant payment option and click **Submit Order**.

Unless you have arranged credit facilities with us, your order will not be processed until payment has been received.

The screenshot shows the IDT website checkout page. At the top, there is a navigation menu with links for Home, About Us, Services, Support, Knowledge Base, and Contact Us. Below the navigation, there are links for My Profile, My Home, and Logout. The main content area features a 'Payment Options' section with three radio buttons: Credit card (selected), PayPal, and Invoice. Each option has a corresponding logo and a green question mark icon. The 'Submit Order' button is highlighted with a red box. At the bottom, there is a footer with copyright information, Terms & Conditions, and Privacy Policy.

Step 11a:

If you choose to pay online by **Stripe (Credit Card)** you will be redirected to the **Stripe** secure web payment service where your card details will be taken.

Please click **Pay** when you are ready to pay. Alternatively, you can select **Image Diagnostic Technology Limited** to return to IDT's website and choose a different payment option.

The screenshot shows the Stripe payment page. On the left, there is a header for 'Image Diagnostic Technology Limited' and a 'Radiology Report' section with a pound sign (£) and the IDT logo. On the right, there is a 'Pay with link' button. Below this, there is an 'Email' field with the value 'email@example.com'. The 'Payment method' section includes 'Card information' with a card number field (1234 1234 1234 1234), a CVC field, and a cardholder name field. There is also a 'Country or region' dropdown menu set to 'United Kingdom' and a 'Postal code' field. At the bottom, there is a checkbox for 'Securely save my information for 1-click checkout' and a 'Pay' button highlighted with a red box.

Step 11b:

If you choose to pay by PayPal, you will be redirected to PayPal's website.

Please click **Next** when you are ready to pay. Alternatively, you can select **Cancel and return to Image Diagnostic Ltd** and choose a different payment option.

PayPal

Pay with PayPal

Enter your email or mobile number to get started.

Next

or

Pay with a Bank Account or Credit Card

Cancel and return to Image Diagnostic Technology Ltd

[English](#) | [Français](#) | [Español](#) | [中文](#)

Step 11C:

If you choose to pay by Invoice, we will send you an Invoice, but – unless credit facilities have been arranged – we will not process your order until payment is received.

If you need assistance, please phone us while you are at the computer on

+ 44 (0)20 8819 9158 UK

+ 44 (0)7767 366596 Mobile

+ 353 (0)21 470 9501 IRL

and we will do our best to help.